

REGIONAL GRAND COMMANDER VISITATION REPORT

Commandery _____ No. _____ City _____
R.G.C. _____ Region _____ Visit Date _____

To be completed by Commander (should be presented to the Commander well before meeting):

1. Number of Members in Commandery: _____
 - a. Number of new Knightings in current reporting year: _____
2. Average attendance at stated conclaves: _____
3. "Annual Dues of Commandery (to include per capita, fees and assessments)?" _____
4. Is a Member/Visitor register available and used? Yes ☐ No ☐
 - a. If No, are attendees recorded in the Minutes: Yes ☐ No ☐
 - b. If No, why not? _____
5. Does this Commandery operate with an annual budget? Yes ☐ No ☐
 - a. If No, why not? _____
6. Does this Commandery perform a real audit each year? Yes ☐ No ☐
 - a. If No, why not? _____
7. Are there at least two signatures on all accounts of the Commandery? Yes ☐ No ☐
 - a. If No, why not? _____
8. Are special functions such as Past Commanders Night, special speakers, dinners, etc., held to increase attendance? Yes ☐ No ☐
 - a. Describe: _____
9. Does this Commandery have a Membership Recruitment Program? Yes ☐ No ☐
 - a. If No, why not? _____
10. Does this Commandery have a Membership Retention Program? Yes ☐ No ☐
 - a. If No, why not? _____
11. Does this Commandery have a Youth Activities Program? Yes ☐ No ☐
 - a. If No, why not? _____
12. Does this Commandery attend religious services as a group? Yes ☐ No ☐
 - a. If No, why not? _____
13. Does the Commandery have a special Christmas observance? Yes ☐ No ☐
 - a. If No, why not? _____
14. Does the Commandery have a special Easter observance? Yes ☐ No ☐
 - a. If No, why not? _____
15. Does this Commandery participate in parades, community functions, etc.? Yes ☐ No ☐
 - a. If No, why not? _____
16. Does this Commandery confer:
 - a. Order of The Red Cross Yes ☐ No ☐
 - b. Order of Malta Yes ☐ No ☐
 - c. Order of The Temple Yes ☐ No ☐
 - d. If No, why not? _____
17. Does this Commandery present new Sir Knights with Malta Jewels? Yes ☐ No ☐
 - a. If No, why not? _____

REGIONAL GRAND COMMANDER VISITATION REPORT (Cont.)

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18. What is the condition of paraphernalia? Excellent ☐ Good ☐
 Fair ☐ Poor ☐
 None ☐
19. Does this Commandery have a Web site? Yes ☐ No ☐
 a. Is their Web Site linked FROM the GYR Web Site? Yes ☐ No ☐
 b. Is their Web Site up to date? (*Ensure Web Site does not contain any member sensitive personal information such as email addresses or phone numbers.*) Yes ☐ No ☐
20. Does this Commandery have a Social Media presence? Yes ☐ No ☐
 a. If Yes, what? _____
21. Does this Commandery share a meeting place and date with a
 a. Chapter Yes ☐ No ☐
 b. Council Yes ☐ No ☐
22. Does this Commandery publish a Trestleboard or Newsletter? Yes ☐ No ☐
 a. Is the Regional Grand Commander on the mailing list? Yes ☐ No ☐
 b. Is the Grand Commander on the mailing list? Yes ☐ No ☐
 c. Is the Grand Recorder on the mailing list? Yes ☐ No ☐
23. Does the Commandery have a Drill Team? Yes ☐ No ☐
24. Does the Commandery plan to participate in the Drill Competition? Yes ☐ No ☐

To be completed by Regional Grand Commander during Official Visit:

25. Type of Conclave visited: Special ☐ Stated ☐
26. Attendance at this date: Members _____
 Visitors _____
27. Type of opening: Short ☐ Excellent ☐
 Full ☐ Good ☐
 None ☐ Fair ☐
 Class A ☐ Poor ☐
 Class B ☐
 Class C ☐
28. Were Rituals used in the opening? Yes ☐ No ☐
 a. Does the Commandery use any form of unauthorized Ritual (*other than the currently approved Grand Encampment white ritual book*)? Yes ☐ No ☐
 b. If Yes, why? _____
29. Number in full or partial uniform: Officers _____
 Members _____
30. Number of Pro Tems: _____

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|---|-----------|--------------------------|------|--------------------------|
| 31. Type of Business Meeting: | Excellent | <input type="checkbox"/> | Good | <input type="checkbox"/> |
| | Fair | <input type="checkbox"/> | Poor | <input type="checkbox"/> |
| | None | <input type="checkbox"/> | | |
| 32. Are Recorder minutes thorough and properly recorded and saved? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 33. Are Treasurer reports thorough and properly recorded in minutes? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 34. Finances of Commandery: | Good | <input type="checkbox"/> | Fair | <input type="checkbox"/> |
| | Poor | <input type="checkbox"/> | None | <input type="checkbox"/> |
| 35. Are approved warrants issued to the Treasurer? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. If No, why not? _____ | | | | |
| 36. Physical inventory/condition of the Commandery Charter: | Excellent | <input type="checkbox"/> | Good | <input type="checkbox"/> |
| | Fair | <input type="checkbox"/> | Poor | <input type="checkbox"/> |
| | None | <input type="checkbox"/> | | |
| 37. Physical inventory/condition of the Commandery Seal: | Excellent | <input type="checkbox"/> | Good | <input type="checkbox"/> |
| | Fair | <input type="checkbox"/> | Poor | <input type="checkbox"/> |
| | None | <input type="checkbox"/> | | |
| 38. What is the condition of the meeting place? | Good | <input type="checkbox"/> | Fair | <input type="checkbox"/> |
| | Poor | <input type="checkbox"/> | None | <input type="checkbox"/> |
| 39. Were you received in due form? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 40. Did you present the Honor Commandery Award Program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Is the Commandery participating? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| b. If No, why not? _____ | | | | |
| 41. Did you present the Knights Templar Eye Foundation Program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Is the Commandery participating? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| b. If No, why not? _____ | | | | |
| 42. Did you present the Holy Land Pilgrimage/Endowment Fund Programs? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Is the Commandery participating? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| b. If No, why not? _____ | | | | |
| 43. Does the Commandery support other charities? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Describe? _____ | | | | |
| 44. Did you present the Endowed Membership Program? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. Does the Commandery have any, if so how many? | | | | _____ |
| b. If No, why not? _____ | | | | |
| 45. Does the Commandery want to start a Drill Team? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 46. Does the Commandery need help starting a Drill Team? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| a. If Yes, who will assist/instruct? _____ | | | | |

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47. Did you present information on the new GYR Publication, the “*Missouri York Rite Beacon*”? Yes ☐ No ☐
Yes ☐ No ☐

a. Has the Recorder updated all member email addresses in MMS? Yes ☐ No ☐

b. If No, why not? _____

48. Does the Recorder/ITF log into MMS each month (*verified by monthly Reports from the Grand Recorder’s Office*)? Yes ☐ No ☐

a. If No, why not? _____

b. What is being done to remediate? _____

49. Does the Recorder/ITF update MMS information (*membership changes, changes in officers*) in a timely manner? Yes ☐ No ☐

a. If No, why not? _____

b. What is being done to remediate? _____

50. Has the Recorder/ITF entered all member email addresses in MMS? Yes ☐ No ☐

a. If No, why? _____

b. What is being done to remediate? _____

51. Recommendations from Officers / Sir Knights to Grand Commandery: (*Use additional sheet if necessary*) _____

52. Suggestions and Comments: (*Use additional sheet if necessary*) _____

Date of Report: _____ Signature: _____

Mail/Email completed report to Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General, Grand Recorder, and visited Commander and Recorder.